



Dear Parent/Carers

As you are aware on 10th May the Prime Minister announced a [phased return of some children](#) to school from the week commencing 1st June. It is intended for mainstream primary schools to prepare to extend their opening to include all pupils in Reception, Year 1 and Year 6 alongside priority groups ([vulnerable children](#) and the [children of critical workers](#)).

The school team here have contacted all parents/carers of eligible children and we thank you for your prompt decision making. This information has allowed us to prepare for an increased number of pupils to return, strictly following the Department of Education guidance and advice from Public Health England.

The school team, who are all returning from June 1st, have been working hard to prepare the school and implement guidance that will need to be maintained to ensure all members of the school community are kept as safe as possible.

Cleaning and hygiene

Children will be encouraged to wash their hands frequently throughout the day, this includes entering and leaving school.

All frequently touched surfaces, equipment, door handles and toilets used during the day, will be cleaned thoroughly each day.

Soap will be available in all toilet areas. Hand sanitiser is allowed, but, must be used with teachers aware of when it is being used. In some cases, young children's hands are becoming sore from the increased washing, please discuss with a staff member any concerns you may have.

Bins are provided in classrooms and in other key locations around the site for the disposal of tissues and any other waste, to implement the 'catch it, bin it, kill it' approach in each location. Children are asked to wear **clean** clothes every day. School uniform is not required; comfortable clothing, including footwear, that is suitable for outdoor use.

To minimise the number of resources in order to make sure they can be wiped clean we ask that children **do not** bring any toys or items from home in to school. Children only need to bring in a water bottle (cleaned daily) and their packed lunch if required. The school will provide pencils, books and cleaned activities for them to use.

The team here at school will be proactively teaching new rules to pupils and parents and regularly and rigorously reinforcing behaviour throughout every day. This will mean consistently imposing sanctions when rules are broken.

The team will continue to explicitly teach and supervise health and hygiene arrangements such as handwashing, tissue disposal and toilet flushing.



Movement around the school – both in and outside school

There will be a staggered start and end of day routine, this is to limit the contact time between year group children and parents/carers. These times need to be **strictly** adhered to, it ensures social distancing and minimises contact around the school. An attendance register will be kept and repeatedly late children will be spoken to by the School Leader.

Start/end routine: Children to enter school directly and parents/carers to leave the school site promptly.

	Start	Finish
Reception	8.45am	3pm
Year 1	9.00am	3.15pm
Year 6	9.15am	3.30pm

Entrance and exit to school are through door entrances normally used during school week, staff will be available to advise during the phased return. There will be **no** provision for wraparound care.

Morning Break

Reception	10.15 – 10.30
Year 1	10.30 – 10.45
Year 6	10.45 – 11.00

Currently there is no provision for morning breakfast orders

Lunchtime Rota

All children to have packed lunches only as we begin the phased return. Children in Reception and Year 1 are entitled to order a packed lunch in the morning following the Universal School Meals they are eligible for. Choices are ham/cheese/jam sandwiches.

A lunchtime supervisor will be assigned to a class for the week to reduce contact and maintain social distancing.

Where possible, children will eat outside when opportunity arises, or in classrooms.

As the weather improves we will utilise the school field, it will be zoned off so children/staff can effectively social distance the classes when playing.

Group sizes

It is still important to reduce contact between people as much as possible. So, we will endeavour to ensure children and staff remain in their own groups. We are aware that in general groups should be kept apart, however there will be brief, transitory contact, such as passing in a corridor, where the social distancing rule **may not** be always maintained.



Primary schools, have been informed that classes should have no more than 15 pupils per small group and one teacher (and, if needed, a teaching assistant). Our current provision will be in three groups (of less than 15) led by Mrs. Rees, Mrs. Roberts and Mrs. Furnival.

Visitors

The team have agreed that no visitors are allowed in school. Only staff (including PE coaches) and essential contractors (electricians, heating engineers, plumbers, water hygiene testers) should be permitted onsite.

Parents/carers should come into school buildings only when essential, by appointment, and ideally only one parent.

Curriculum and remote education during wider opening

We have agreed as a team to seek outdoor activities as much as possible. The Department of Education have stated, there is **no** expectation for schools to deliver a broad and balanced curriculum.

Now that the school will be welcoming back more children, all staff will be needed to provide face-to-face teaching at school. This means that it may be more difficult to maintain the same level of remote education provision for pupils in the year groups who are not eligible to attend, or for those pupils in year groups who are eligible to attend but who themselves cannot. In these circumstances we will continue to use the Oak National Academy or other resources that have been currently used. Email responses will be limited due to the increase in teaching capacity.

We thank you in following the guidance and ensuring that the safety of all those involved is maintained and respected. If you require further information please see the resources below. Please keep checking the school website and school texts as information and guidance is modified.

We will do everything in our power to ensure that your child's return to school will be a happy and enjoyable experience, whilst we endeavour to maintain their safety. Should you or a member of your immediate family display any COVID-19 symptoms, please **KEEP YOUR CHILD AT HOME**.

Any changes will be immediately communicated to you, in the meantime, if you have any questions, please do not hesitate to contact the school.

The Great Wood Team

Great Wood Primary School



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Resources:

DfE Information for Parents and Carers regarding opening of schools:

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

DfE Information for Parents and Carers about closures

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/closure-of-educational-settings-information-for-parents-and-carers>

Actions for school settings:

<https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020>



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