



Friday 10th July 2020

Dear Parents/Carers,

As we approach the summer holidays and a well-earned holiday, before our return in September, we just wanted to say how proud we are of the children, parents and staff, who have demonstrated great resolve in extremely demanding circumstances. The Department of Education (DfE) have issued guidance to explain the safe return of all pupils in September and we look forward to welcoming everybody back to Great Wood. School will re-open, fully on Wednesday 2nd September 2020.

We wish to summarise how we are going to maintain the safety, health and well-being of your children. All pupils will remain in the same group, or 'bubbles' and will not mix with others. The classroom tables will be set up in rows, with the pupils facing to the front, as advised by the DfE. Since our return in June, we have maintained rigorous washing and sanitising of hands before and after eating, leaving the classroom, break times and toileting - this practice will continue.

Within each class bubble, books, games and classroom resources will be used and shared, but will only be used by children within that group. There will be regular cleaning of frequently touched surfaces. Generic resources that are shared between bubbles, such as P.E. and I.T. equipment, will be sanitised and cleaned, or left for 72 hours before being used again.

The opening, lunch times and closing of school will also continue to be staggered. The day's time table is as follows-

Start and end of day routine:

It is recommended that schools have staggered start times so we are opening the registration period for your child to arrive between **8.45am-9.15am**. To keep everybody safe could you please follow these steps.

- Pupils can be dropped off between 8.45am-9.15am. We recommend new Reception parents arrive from 9.15 to help with dropping off your child for the first time.
- Maintain social distancing at all times.
- Please keep your child in their class social bubble, please do not mix while coming into school, the social bubbles are being used to keep everybody safe.
- Enter the school grounds following the hedge line and leave alongside the wooden fence panels, being mindful of school traffic and other families.
- Members of the school team will be in their classroom to supervise your child, which means class teachers will not be able to discuss any individual matters, a telephone appointment will have to be arranged.
- To enter and exit the school your child will use the following door:

Great Wood Primary School



Vicarage Road, Upper Tean, Staffordshire, ST10 4LE. Tel: 01538 702355 option 4. E-mail: office@greatwood.staffs.sch.uk

Class	Entrance and Exit Door	Start time	Pick Up Time
YR/1	Outdoor Area Red Gate	8.45am-9.15am (Reception pupils to arrive from 9.15 to give extra time to support)	3pm
Y1/2	Y1/2 Cloakroom Door		3.10pm
Y3	KS2 Cloakroom Door		3.20pm
Y4/5	Y4/5 Classroom Door		3.30pm
Y6	KS2 Cloakroom Door		3.30pm

At the end of the day you will collect your child from the same door at the following times, could you please ensure a prompt pick up and that you leave the school site in time for other parents to safely pick up their child. In the case of siblings the end of day will be that of the eldest child, this ensures that each child is taught their complete timetable. The youngest sibling will remain with their class teacher until this time.

Break time and lunchtime will still take place while maintaining the social bubbles, with members of the school team allocated to support your child. School dinners will be available all week with the format of cooked dinners on Monday, Wednesday and Friday and sandwiches being available on Tuesday and Thursday. A menu for the week's cooked options will be published on the school newsletter.

In September, the government's advice is social distancing within bubbles, is no longer required. There is still advice in place, that teachers and support staff minimise the time they are closer than one metre to anyone and away from colleagues as much as possible, this will be challenging for all of us, but we will endeavour to adapt to our 'new normal'. We respectfully ask parents and carers to also maintain social distancing when approaching staff and meetings in school will be by appointment only, or via online platforms.

Specialist teachers, such as P.E., Foreign Languages and music, are able to return and teach within schools. Again, following strict guidance for the interaction between bubbles and pupils.

Please note, the home school learning resources ends on Friday July 17th.

We will be able to run our Wrap Around provision, using the same times as before, however pupils will use the school hall as the designated room and social bubbles will be maintained. More information to follow from the Wrap Around team I am sure you will agree that this is a welcome provision, which we can offer to all parents.

Unfortunately, we will not be able to have assemblies, or mass gatherings until the guidance changes.



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Following the government guidance, it will be mandatory for **all** pupils to return to school in September. Also, we expect all children to wear the correct school uniform and P. E. kit. To make this easier and to limit equipment coming in and out of school we would like pupils to wear their PE kit on their PE days to limit changing clothes in school. Pupils can wear PE Kit on the following days commencing Monday 7th September:

Class	PE Kit to be worn
YR/1	Tuesday and Wednesday
Y1/2	Wednesday and Thursday
Y3	Monday and Thursday
Y4/5	Wednesday and Thursday
Y6	Wednesday and Friday

Pupils need to bring a water bottle to school, due to their being no shared use of the drinking fountains being allowed. Drinking water is available for children to refill their bottles during the day. Pencil cases, book bags and lunch boxes are permitted. Could all belongings, especially clothing, be clearly labelled.

We are all very much looking forward to welcoming back all of our pupils to school. As always, we thank you for your continued support in these times and if you wish to contact us regarding any of the above changes for September, please do not hesitate to do so.

Take care,

All of the Great Wood Team